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ཕྱན་ཀླུ་གཞུང་ཚོགས་ཡིག་ཚང་།
Royal Government of Bhutan
Cabinet Secretariat



Vacancy Announcement Detail

Vacancy Detail Information

Vacancy Title : Vacancy announcement for Driver III

Working Agency : Cabinet Secretariat

Department/Division/Section : Administration and Finance Division

Position Title : Driver III

Field : Administration Service

Position Level : O4A

Position Level From : -

Position Level To : -

Min Qualification : Cl. VIII with Certificate in driving

Preferred Field/Subject : Cl. VIII pass with valid driving license

Contract Start From : 15-Jan-2026

Contract End On : 14-Jan-2028

Month(s) : 24 **Day(s) :** 0

Appointment Date : 15-Jan-2026

Employment Type : Contract

Category : Normal Recruitment

Pay Scale : 10,550 - 215 - 13,775

Slots : 1

Placement Details/Remarks :

AFD, Cabinet Secretariat, Thimphu

ZRS Application Page URL

URL: <https://jobs.rcsc.gov.bt/Application/VacancyDetail/47/30>



Location

Thimphu

Document Required

Class VIII Marksheet

Relevant Training

Certificate

Curriculum Vitae

Medical Fitness Certificate

No Objection Certificate

Application Deadline

Application Start From : 11-Dec-2025

Application Close On : 25-Dec-2025

Contact Information

Focal Officer : Tshering Wangmo

Focal Tel :

Email : twangmo@cabinet.gov.bt

Office Tel : 336667

Shortlisting Criteria

Class VIII : 50%

Field Experience : 50%

What will you be working on?

Refer TOR

What we are looking for?

1. Class VIII pass with a valid driving license.
2. Hardworking, sincere, and physically fit.
3. Positive attitude and professional behavior.
4. Polite and well-versed in traffic rules and routes.
5. Willingness to work on weekends and after office hours.

About Cabinet Secretariat



Article 20 of the Constitution of the Kingdom of Bhutan states that “The Executive Power shall be vested in the Lhengye Zhungtshog which shall consist of the Ministers headed by the Prime Minister”. The Cabinet Secretariat was formally established in August 1999 after the enactment of the 1999 Chatrim of Lhengye Zhungtshog.

Additional Information :

The administration provides sound policy advice and support to the Prime Minister & Cabinet and promote a Whole-Of-Government (WOG) approach to enhance good governance and effective implementation of plans and policies.

Website URL : <https://www.cabinet.gov.bt/>